

BE A COMPLETE ACCOUNTANT IN THE UAE

SpyroSys

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KHDA Attested Certificate

100% Placement Support

What You'll Master?

- Tally Prime
- UAE VAT
- UAE Corporate Tax
- Zoho Books
- Advanced Excel
- Quickbooks

1 BASICS OF ACCOUNTING

Fundamentals of Accounting 01

Insight to Accounting Records & Financial Statements 02

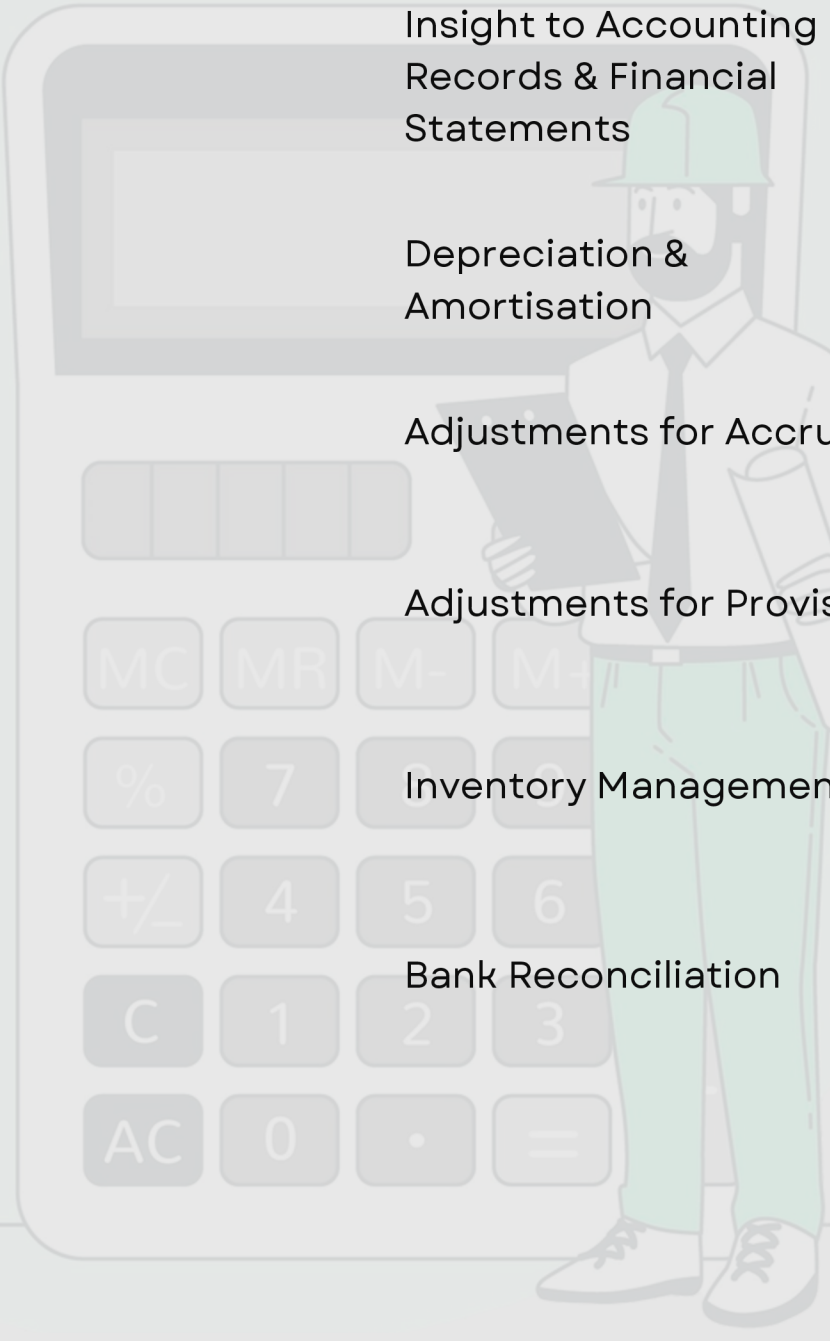
Depreciation & Amortisation 03

Adjustments for Accruals 04

Adjustments for Provisions 05

Inventory Management 06

Bank Reconciliation 07



UAE VAT



UAE VAT - Introduction 01

VAT Rate Structure 02

VAT Registration 03

Taxable Supplies 04

Place of Supply 05

Date of Supply 06

Import 07

Reverse Charge Mechanism 08

Designated Zone 09

VAT Recovery 10

Returns & Payments 11

Real Estate 12

Tax Invoice & Other Documents 13

Record Keeping 14

General Provisions 15

Key Terms 16

Practical Sessions 17

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CORPORATE TAX - UAE

Basics of Taxation	01
Taxable Person	02
Free Zone	03
Exempt Person	04
Taxable Income	05
Exempt Income	06
Deductions	07
Related Parties	08
Tax Loss	09
Computation of Taxable Income	10
Corporate Tax Reliefs	11
Special Regime - Partnership	12
Special Regime – Tax Group	13
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Administration of Corporate Tax	15
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TALLY PRIME



Tally Prime - Introduction	01
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Recording Accounting Transactions	03
Banking in Tally Prime	04
Data Security	05
Data Management	06
Financial Statements & MIS Reports	07
Storage and Classification of Inventory	08
Accounts Receivables and Payables Management	09
VAT Compliance	10
Purchase and Sales Order Management	11
Tracking Additional Cost of Purchase	12
Cost Centre & Cost Category Management	13
Budget and Scenario Management	14
Payroll Management	15
Manufacturing/Production Process in Tally Prime	16

ADVANCED EXCEL



Basic & Fundamental Operations 01

Conditional Formatting & Data Management 02

Functions & Error Handling 03

Data Consolidation & Analysis Tools 04

Advanced Functions & Data Validation 05

Lookup Functions 06

Pivot Tables & Data Visualization 07

Zoho Books

ZOHO BOOKS

Basics of Zoho Books 01

Chart of Accounts 02

Contacts & Contact Groups 03

Sales Invoicing & Tracking 04

Purchase Invoicing & Tracking 05

Sales Order & Purchase Order 06

Expenses & Payments 07

Inventory Management 08

Time Tracking 09

Banking & Reconciliation 10

VAT Compliances 11

Payroll 12

QUICKBOOKS

Basics of QuickBooks 01

Desktop Version & Online Version 02

Chart of Accounts 03

Sales Invoicing, Returns & Tracking 04

Purchase Invoicing, Returns & Tracking 05

Sales Order & Purchase Order 06

Vendor Management 07

Payments & Receipts 08

Fixed Assets & Expenses 09

Multiple Price Levels 10

Inventory Management 11

Banking & Reconciliation 12

VAT Compliances 13

Reports 14

Financial Planning 15

Our Faculties.

Judy Kuriakose

CMA - USA Trainer
UAE VAT & C.T Expert



Kiran Varghese

ACCA | AFA | MIPA
Senior Faculty





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